

Forest Fields Primary and Nursery School



Lock Down Summary

Like all schools we are required to have a robust and tested lock down procedure. Our procedure will be used as a sensible and proportionate response to any external or internal incident which has the potential to pose a threat to the safety of staff and pupils in the school. The procedure aims to minimise disruption to the learning environment whilst ensuring the safety of all pupils and staff. The lock down procedures may be activated in response to any number of situations, but some of the more typical examples might be:

1. A reported accident/incident/civil disturbance in the local community (with the potential to pose a risk to staff and pupils in the school);
2. An intruder on the school site (with the potential to pose a risk to staff and pupils);
3. A warning being received regarding a risk locally, of air pollution (smoke plume, gas cloud etc);
4. A major fire in the vicinity of the school;
5. The close proximity of a dangerous dog roaming loose.
6. At the request of the Emergency Services.

We would like to assure all parents that we have a clear procedure in place should we need to lock down the school. This includes how we will contact parents and that we will have a lock down drill once a year.

If you have any concerns about this procedure please speak to your child's teacher.